





eDDA setup for Std Chartered Bank

On your desktop/laptop, login to [Members' Portal](https://stcoop.sg/tls/User/Login) (<https://stcoop.sg/tls/User/Login>) using your Staff No., Password and click on the "I'm not a robot" or alternatively you can login using your Singpass credentials. After login, you will be automatically brought to the set-up page.

ESTEEMEDIA CO-OPERATIVE LTDHome

***STAFF NO.**

***PASSWORD**

I'm not a robot 
reCAPTCHA
Privacy - Terms

[Log In](#)

or

[Log in with singpass](#)

» [New User \(Newly Joined\) click here.](#)
» [Forgot your Password \(Existing Member\) reset here.](#)

IMPORTANT :
Dear Members, from 1 September 2019, you will no longer use your NRIC to login and access the e-services. Instead, please use your **Staff Pass ID number** as your Username to login. Please [contact us](#) if you encounter any problems with your login.

For security reasons, do not share your password and you are encouraged to change your password of 8 to 16 alphanumeric combinations regularly or at least once every 90 days. Thank you.

Review the Announcement and Terms & Conditions and click Agree to continue.

The screenshot shows the website interface for EsteemMedia Co-operative Ltd. At the top left is the logo, and at the top right is the company name. A navigation menu includes links for Home, My Info, Financial, Loan, Withdraw, Terminate, Deduction Change, Particular Change, CGF, and Edit Password. A Logout link is positioned below the menu. The main heading is 'Deduction - Direct Debit Authorization Setup'. A white modal window is centered on the screen, containing the following text:

Announcement

EsteemMedia Co-operative requires all members to setup Electronic Direct Debit Authorisation (eDDA) for your monthly contribution to the Co-operative. Kindly proceed with the setup.


Terms & Conditions

A. By submitting this application, I am instructing the Bank to process the Co-operative's instructions to debit from the stated bank account for my monthly subscription payment to the Co-operative.
B. The Bank is entitled to reject the Co-operative's debit instruction if my account does not have sufficient funds and levy a fee on me. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges on me accordingly.
C. This authorisation will remain in force until (i) the Bank's receipt of my authorisation to terminate my GIRO arrangement; (ii) the expiry of my GIRO arrangement; (iii) the closure of my bank account; (iv) superseded by a new GIRO application.
D. Each member should only maintain ONE eGIRO account with the Co-operative, for monthly subscription deduction purposes.

Below the modal window, there is a blue 'Agree' button. Further down the page, there is a paragraph of legal disclaimer text and a blue 'Submit' button.

Ensure your name is as per NRIC and your NRIC is correct
Click and select your preferred "Bank" from dropdown list.
Tick the checkbox and click "submit".

You may want to note down the DDA Reference No. which is required for queries with Bank or our vendors.

ESTEEMEDIA CO-OPERATIVE LTD

[Home](#) [My Info](#) [Financial](#) [Loan](#) [Withdraw](#) [Terminate](#) [Deduction Change](#) [Particular Change](#) [CGF](#) [Edit Password](#) [Logout](#)

Deduction - Direct Debit Authorization Setup

Name:

NRIC:

DDA Reference: BOSTR0024G01STR20240917021846433326

Bank Name:

By providing and submitting the information as set out on this portal, you consent to the Co-operative processing of the information in Singapore and overseas, as well as the disclosure to and subsequent use with:

- the provision of electronic banking services and for any other purposes connected with your access to the Co-operative's services;
- Electronic Direct Debit Authorisation (eDDA), accessing and using the DDA services, and enabling processing of the information in Singapore and overseas, as well as the disclosure to and subsequent use with;
- the monitoring and enforcement of compliance with applicable terms and conditions; and
- to comply with applicable laws, including anti-money laundering and anti-terrorism laws.

Please ensure that you are duly authorised to submit the information, and such information is accurate and complete.

The Co-operative and its service provider(s) shall not, in any event, be liable for any loss, expense, damage or injury arising from or in connection with (i) any inaccuracy or incompleteness of the information entered by you or any omission, interruption, delay in transmission, computer virus or other malicious, destructive or corrupting data or information, or (ii) the services pursuant to which you are providing and submitting the information on this portal.

If you encounter any issues and/or require assistance, please click [here](#) to refer to our User Guide or alternatively you can contact us at 63191123 or email at tlsche@sph.com.sg.

Read and select checkbox

Check that Name and NRIC are correct

Click & select Bank

Click Submit

Bank of China Limited

Bank of China Limited

Citibank Singapore Limited

DBS Bank Ltd

HSBC Bank (Singapore) Ltd

Industrial & Commercial Bank Of China

MariBank Singapore Private Limited

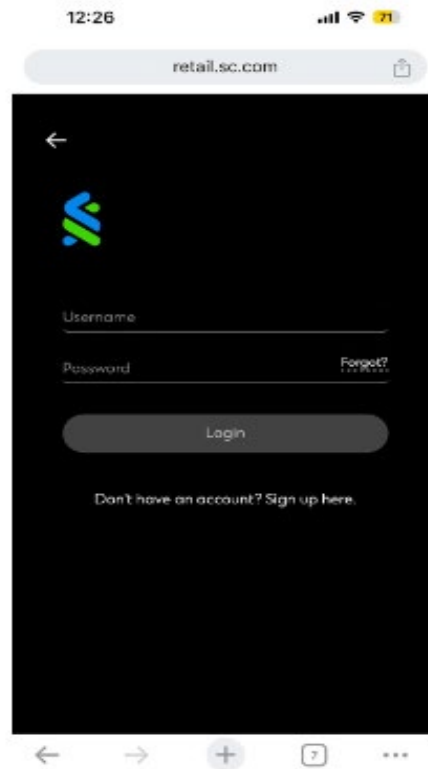
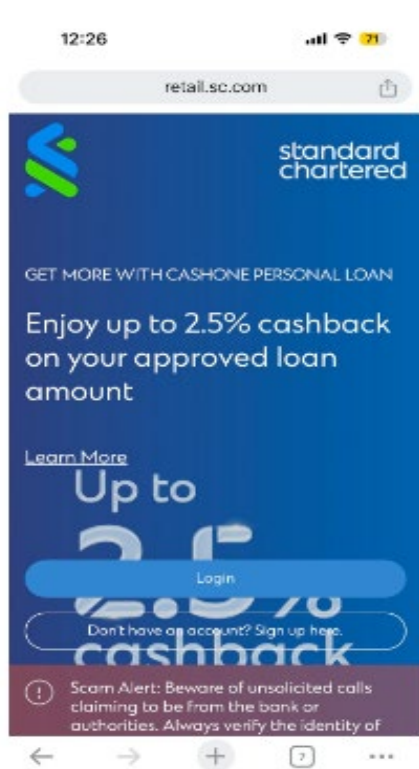
Maybank Singapore Limited

Oversea-Chinese Banking Corporation Ltd

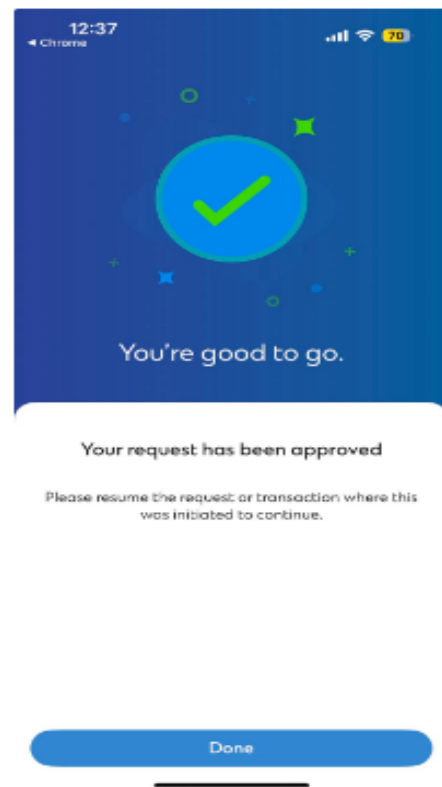
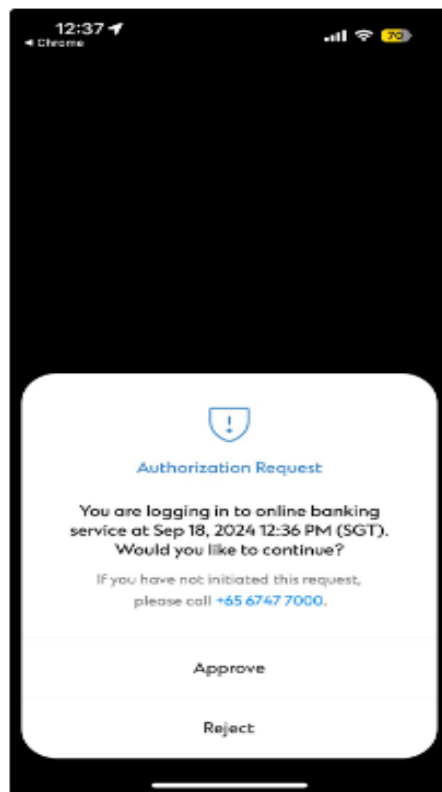
Standard Chartered Bank, (Singapore) Limited

United Overseas Bank Ltd

You will be brought to SCB's Online Banking website to login with your credentials.



Perform 2FA to login, if needed



Ensure the Merchant is listed as “EsteeMedia Co-operative Ltd”

Select the bank account to pay from, tick the checkbox on Terms & Conditions and click on Continue.

Payment limit and Expiry Date are optional you may leave it blank.

12:42

eGIRO Arrangement

• From

My Account

Please select account

• To

Merchant

EsteeMedia Co-operative Ltd

Payment Limit in SGD (Optional)

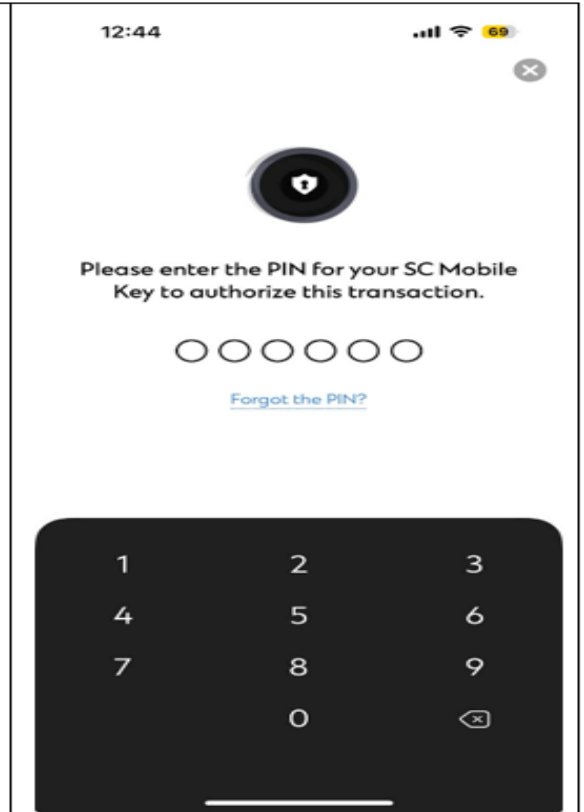
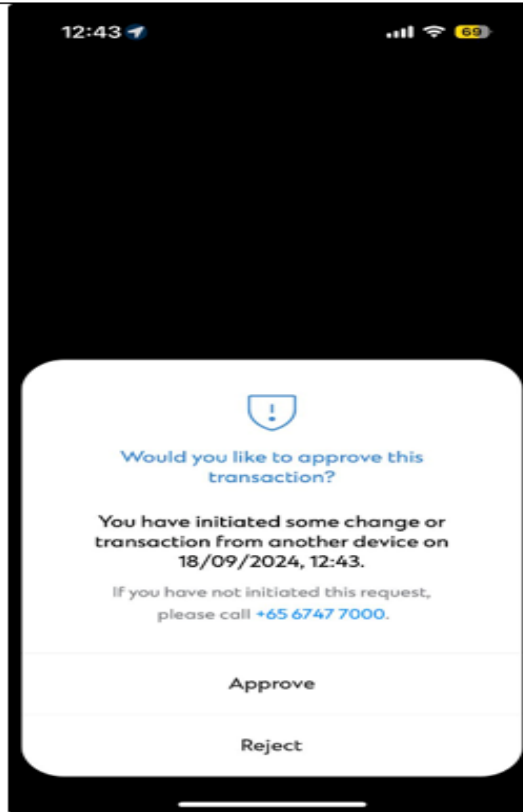
Expiry Date (Optional)

Please review the details and [read notes](#) regarding your transfer before continuing.

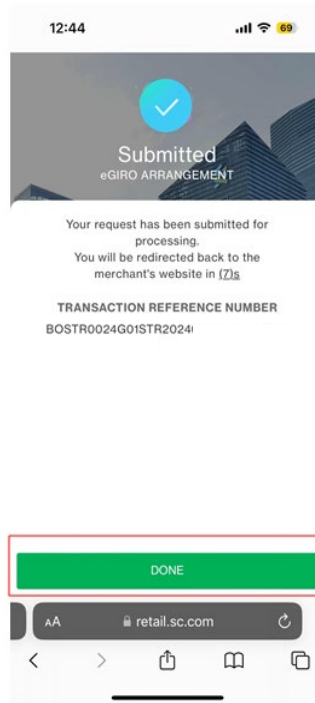
CONTINUE

retail.sc.com

Follow the instructions on the screen for the 2FA to authorise the transaction.



Screen below will show once 2FA required by the bank has been submitted. Please click “DONE” so that you will be auto redirected back to the EsteeMedia Co-op page after a short while.



Ensure that the message on the EsteeMedia Co-op page indicates that your online GIRO application has been received by the bank.



ESTEEMEDIA CO-OPERATIVE LTD

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[Logout](#)

Deduction - Direct Debit Authorization Setup

Your online GIRO application has been received by the bank. The Co-operative will inform you of your application status through email.

Name:

██████████

NRIC:

██████████

Transaction Reference:

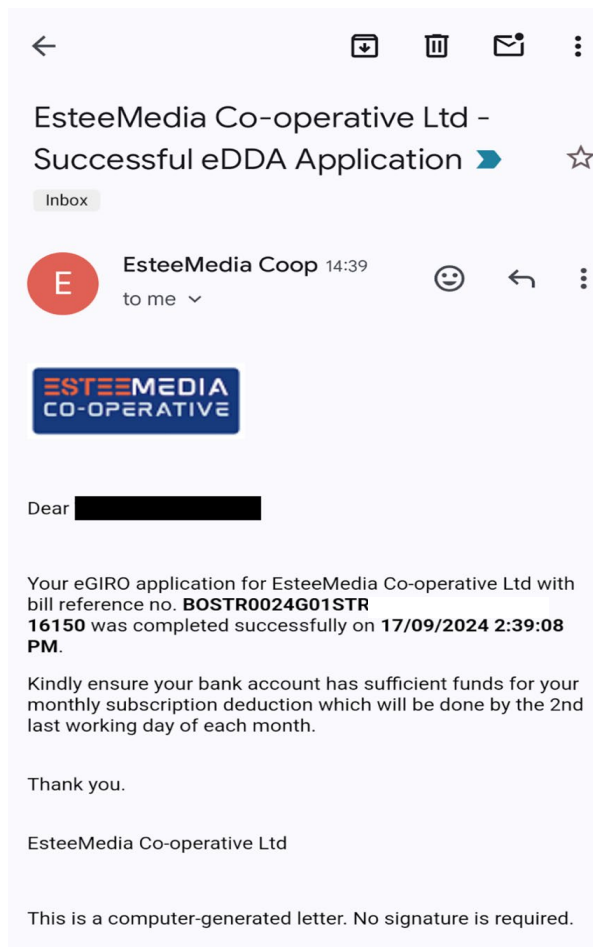
BOSTR0024G01: ██████████

6150

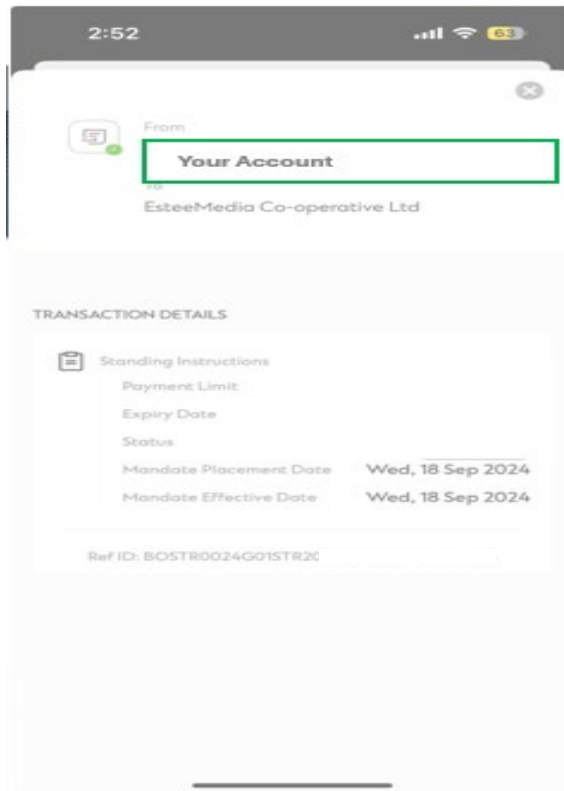
Date:

17-09-2024 10:30 PM

An email will be sent from EsteeMedia Co-op to notify you of the successful eDDA application.



Ensure you have a Giro record in your Standard Chartered Bank account.





Thank you for setting up your eDDA!