To set up eGIRO, CLICK HERE

Page 1 of 4

Pls set up by: 10 November 2024

How to apply eGIRO for your monthly subscription contribution

Please note that eGIRO deduction is only for monthly subscription contributions.

Please ensure your eGIRO application is successfully processed by 10 November 2024 to be in time for eGIRO deduction by 28 November 2024 for November's monthly subscription contributions.

Please note that monthly subscriptions that are not collected by the deduction date of the month will not be collected in subsequent months, hence will be considered as no contribution for the month.

Requirements for eGIRO:

- Have internet banking access with one of the following banks.
 Click on your preferred bank below for User Guide Instructions.
 - o Bank of China Limited
 - Citibank Singapore Limited
 - DBS Bank Ltd / POSB Bank
 - Oversea-Chinese Banking Corporation Ltd
 - Standard Chartered Bank (Singapore) Ltd
 - United Overseas Bank Ltd
- Have internet banking access with one of the following banks.

Please scroll down pg 2 for User Guide to Login to EsteeMedia Members' Portal.

- HSBC Bank (Singapore) Ltd
- o Industrial and Commercial Bank of China
- Maybank Singapore Limited
- Get ready your internet banking login credentials as you will need to log in using your User ID and PIN.
- If you require any assistance, kindly contact us for assistance via 63195619 or 63191123 or email us at tlsche@sph.com.sq.

Illustration of your eGIRO deduction from November to December 2024:

Subscription Month	Deduction Date
November 2024	28 November 2024 (Thursday)
December 2024	30 December 2024 (Monday)

Deduction date will be on the 2nd last working day of each month.

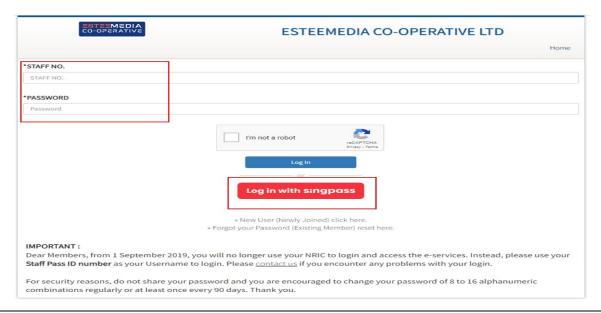


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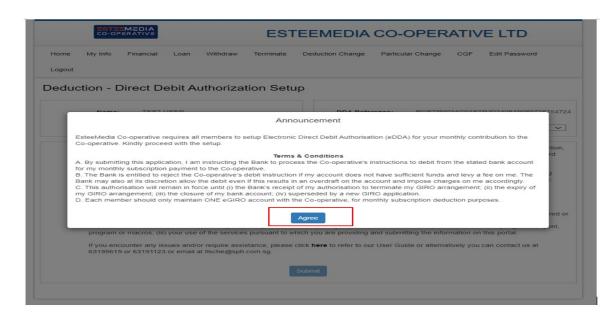
Pls set up by: 10 November 2024

User Guide EsteeMedia Co-operative Members' Portal

1. On your desktop/laptop, login to Members Portal (https://stcoop.sg/tls/User/Login) using your Staff No., Password and click on the "I'm not a robot" or alternatively you can login using your Singpass credentials. After login, you will be automatically brought to the set-up page.



2. Review the Announcement and Terms & Conditions and click Agree to continue.



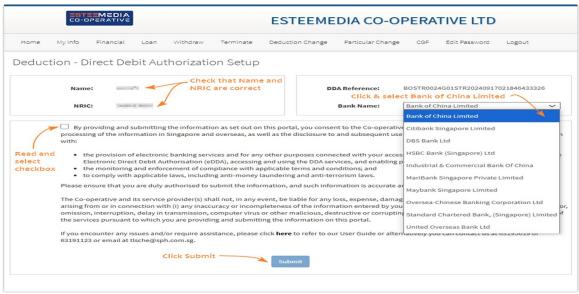


3. Ensure your name is as per NRIC and your NRIC is correct.

Click and select your preferred "Bank" from dropdown list.

Tick the checkbox and click "submit".

You may want to note down the DDA Reference No. which is required for queries with Bank or our vendors.



- 4. You will be redirected to your selected bank's website to login.
- 5. Our apologies as we do not have any user guides for the following banks.
 - HSBC Bank (Singapore) Ltd
 - Industrial and Commercial Bank of China
 - Maybank Singapore Limited
- 6. Please follow the bank's instructions to continue with your eDDA setup.



UNSUCCESSFUL SET UP

If you see any error message like the ones below, your submission is unsuccessful. You may login again to re-submit a new application through Members Portal (https://stcoop.sg/tls/User/Login).

